



## **Opportunity**

Ottawa Chamberfest/Ottawa Chamber Music Society (OCMS) is seeking volunteers to join its Board of Directors and/or to serve on various Board committees.

Ottawa Chamberfest aims to “change lives through music” by presenting and celebrating chamber music in an annual summer festival, a year-round concert series, and by encouraging the practice of and participation in chamber music through community engagement and education activities. Established in 1994, the organization will celebrate 30 years in 2024.

### **As an organization, Ottawa Chamberfest values:**

- **Artistic Excellence:** We are committed to delivering live music performances and programs that are high-quality experiences.
- **Integrity:** We conduct our affairs with respect for and in cooperation with others. We are professional, responsible, transparent, and ethical. We model and encourage creativity, entrepreneurialism, collaboration, community, innovation, and authenticity.
- **Community / Social Engagement:** We think of our community as a valued stakeholder. We consider sustainability in everything we do. We recognize the importance of accessibility to our audience. We know that our future is deeply enriched by, and connected to, the lives of creators, artists, consumers, and life-long learners.

At Ottawa Chamberfest, we work to build a world where the rights, dignity, and worth of every human being is respected and celebrated. Within our organization, we work to create a climate that is respectful, safe, and inclusive – where all feel welcome and valued, and where all are supported to make their contribution. We value equity and diversity. We recognize the identities we hold may grant or deny us privilege. We also recognize that we have multiple identities that intersect.

We are committed to welcoming voices from diverse communities and lived experiences that will contribute to continued growth of OCMS.

The Ottawa Chamberfest Board of Directors provides strategic leadership of the organization in support of its mission, vision, and values. The Board also provides financial, governance, and legal oversight, and assists with fundraising initiatives. OCMS has a professional leadership team (Artistic and Executive Directors) and experienced staff responsible for day-to-day operations.

Board members are elected for a two-year term and may be renewed for two consecutive additional terms. Committee members do not have to be Board members but each committee is chaired by a Board member.

Please submit expressions of interest along with a brief resume to Todd Saullnier (Todd.saulnier@gmail.com) at the following link:

[Todd.saulnier@gmail.com?subject=OCMS%20Board%20Nomination](mailto:Todd.saulnier@gmail.com?subject=OCMS%20Board%20Nomination)

#### BENEFITS AND OPPORTUNITIES AVAILABLE TO BOARD MEMBERS:

- Opportunity to contribute to an organization actively developing the presence of chamber music within Ottawa's cultural environment since 1994.
- Networking and engaging with like-minded people interested in contributing to the further development of chamber music in Ottawa.
- Opportunity to liaise with and build partnerships with other organizations in the arts sector and enhance your current skills and pursue other areas of interest in the arts for professional and personal development.

#### BOARD MEMBER RESPONSIBILITIES:

- Knowledge of and commitment to the mission, vision, and programs of OCMS.
- Attend, prepare for, and actively participate in Board & committee meetings and events.
- Be an active member of at least one Board Committee
- Attend and champion Chamberfest fundraising and other Board events and concerts (where possible).
- Act as a Chamberfest ambassador.
- Adhere to conflict-of-interest and confidentiality policies.
- Assist the Board in fulfilling its fiduciary responsibilities, such as reviewing financial statements.
- Support fundraising activities and community partnerships, and, where possible, attend fundraising events; a personal financial contribution is not required, but is welcome.
- Time Commitment: Approximately 5–10 hours per month, depending on the level of Committee work. Board meetings scheduled 9–10 times per year; committee meetings held at the discretion of the Committee Chair.

#### DESIRABLE BOARD MEMBER QUALIFICATIONS:

- Previous Board experience.
- Skills and experience to augment the current Board members skills. Currently, Ottawa Chamberfest is specifically seeking individuals with Fund Development, Financial, Legal, HR, or Policy expertise. However, all expressions of interest are welcome.
- Basic financial skills and experience with fiduciary duty.
- Strong diplomatic and interpersonal skills.
- Bilingualism will be considered to be an asset.
- Knowledge of chamber music will be considered to be an asset.